



TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD

Town 'N Country Regional Library

March 28, 2024

Members Present: Phyllis Alpert (Chair), Maggie Mardirosian (Vice Chair), Liz Hawley (Secretary), Carmen Alvarez, Bob Argus, Michael Newett.

Members Absent: Mary Kate Downing, Curtis Brown, Abigail StClair, Jessica Ocasio, and Alicia Guy.

Staff Present: Andrew Breidenbaugh, Chely Cantrell, Renelda Sells, Allie Brazis, Jasmine Qronfleh, Frank Collia, Joe O'Sullivan, Stacey Jurewicz, Julio Granda, Hetalben Patel.

The meeting was called to order at 4:07pm. A quorum was present for the majority of the meeting.

PUBLIC COMMENT—None.

Minutes from the February 22, 2024 meeting were approved.

BUDGET REVIEW

The Library's Fiscal 2024 Budget report for February 2024 was reviewed along with the monthly activity summaries. Clarification was provided regarding the Grants and Aids section of the budget report where Plant City and Temple Terrace receive grant funding annually from Tampa Hillsborough County Public Library's State Aid funds. There was discussion regarding the Library millage rate and the percentage expended from the Personal Services budget. Information was provided on staffing. Clarification was provided on Library Visits in the Branch Activity Summary.

UNFINISHED BUSINESS

A response from the Thonotosassa customer to the Library Board's recent letter regarding hotspots was read aloud by Chair Alpert.

NEW BUSINESS

Staff-recommended changes to the Bylaws were reviewed.

Mr. Argus suggested including in the bylaws that the Library Board is prohibited from adding new items to the agenda during a meeting and that any public comment can only be addressed in future meetings. Other Board members felt it unnecessary as it is a requirement of the

Sunshine Law already followed. The Library Board requested that staff have the County Attorney's Office address this at the next Sunshine Law refresher training.

The Library Board discussed Article IV Duties: Section K regarding promotion and solicitation and whether they should be doing more. Chair Alpert suggested the Finance Committee discuss library funding and the various opportunities for giving and bring back suggestions for how to be more active in this responsibility. The Library Board would like staff to find out if the Library Board could create a foundation.

Discussion of Article IV Duties: Section L also occurred regarding personally advocating and participating in PR programs and whether or not the Library Board currently participates in this duty. It was clarified that the library has an established program, and the Board participates in an advisory capacity.

No changes were approved, and the Bylaws were deferred to the next meeting.

The Library Board directed that a Finance Committee Meeting be scheduled and requested staff send an announcement. Mr. Argus volunteered to chair the Finance Committee, and it was suggested that they meet at 3:30PM before the next Library Board meeting.

DIRECTOR'S REPORT

An update was provided on the Borrow by Mail program. Current and future delivery methods were discussed.

A brief update was provided on the future relocation of the Library administrative offices from the Tampa Free Library.

The new Public Service Division Co-Manager, Allie Brazis, was introduced.

It was announced that Hillsborough County Tax Collector, Nancy Millan, will attend the next Library Board meeting to present an overview on tax collection.

The Library is currently implementing a new homework help tutoring platform, *Brainfuse Help Now*.

The Town 'N Country Branch Manager, Joe O'Sullivan, was introduced and tours of the branch were offered.

The meeting was adjourned at 5:15 pm. The next regular meeting of the Public Library Board is scheduled for Thursday, April 25, 2024 at Arthenia L. Joyner University Area Community Library.