

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
JOHN F. GERMANY PUBLIC LIBRARY
JUNE 23, 2011

Attendance: William Scheuerle (Chair), Bob Argus (Vice-Chair), James Martin, Mary Lou Tuttle, Kay O'Rourke, Michael Keller, Jim Johnson, Alma Hires and Brenda Staton were present. Jim Harkins, Cori Toler were excused.

Staff Present: Joe Stines, Director; David Wullschleger, Manager, Operations; Linda Gillon, Manager, Programming & User Services; Aracelis Maldonado, Administrative Specialist; Robin Gibson, Friends Coordinator; Andrew Breidenbaugh, Chief Librarian; Jason Biggers, General Manager III; Sheryl Herold, Accountant III; Anne Ross, Chief Librarian.

Guest: Ricardo Cox, Assistant County Attorney; Armand Ternak, Division Director, Temple Terrace Library.

The meeting was called to order at 4:00 p.m. with a quorum present. Chair Scheuerle welcomed new and reappointed Library Board members, Brenda Staton, Jim Harkins and Bob Argus.

The Library Board recognized the following volunteers from the North Tampa Library for their many hours of service.

Eileen Ross
Melodee Suarez

Minutes from the May 26, 2011 were approved.

There were no presentations from the public.

Committee Reports

Budget Committee

It was reported that the Library's budget is in order per a review by the Budget Committee of the Fiscal 2011 Budget report dated May 31, 2011.

Sharon Subadan, Deputy County Administrator, Public Safety & Community Services, did a presentation before the Budget Committee on June 21 in which she introduced herself and gave an overview of her plans for the reorganization of fiscal support services under her purview. Updated information will be presented to the Library Board at a later date.

Strong reservations were expressed about the impact of the Fiscal & Support Services reorganization to the library and concerns raised that Library Taxing district monies only be used for the library in compliance with Florida law 84:443, Section 3. **The Library Board was in unanimous agreement that these concerns be outlined in a letter to the Library Director asking that 84:443 be upheld.**

The next meeting of the Budget Committee is scheduled for Tuesday, July 26, 3:00 p.m. at John F. Germany Public Library.

Planning Committee

Staff reported that procurement process for the integrated library system (ILS) is moving forward with the selection committee meeting in late July 2011 to do preliminary ranking of proposals. Thereafter, they will evaluate presentations from the top ranked vendors in September 2011. Meetings are open to the public. **By unanimous vote, the Library Board directed that the**

Assistant County Attorney communicate with the County's Procurement Department staff to ascertain whether the vendor meetings can be recorded.

A copy of the Long Range Strategic Plan containing updates was distributed to Library Board members for review.

Staff provided on the progress of Capital Improvement Projects currently underway.

- Seminole Heights Library reconstruction is in the design phase following a community input meeting last week.
- Architects held initial meetings with the public about Jimmie B. Keel. A follow-up meeting is planned for late July 2011.
- Architectural drawings are in development to obtain permitting for Saunders Library.
- Cost estimates are being prepared for the Brandon Library parking project.
- Real Estate Department has ordered an appraisal for the land being considered for Fendig Library additional parking.
- The parking expansion for Jimmie B. Keel Library is scheduled for completion by year's end 2011. **The Library Board directed a letter be sent to Tom Fass, Director, Real Estate Department, inquiring about the status of this project.**

The next meeting of the Planning Committee is scheduled for Tuesday, July 26, 2011, 4:00 p.m. at John F. Germany Library.

Policy & Bylaws Committee

The Library Board were unanimous in their decision to direct a letter to the Friends Council Chair requesting they develop safeguard procedures for Friends events that involve alcohol. (*The Friends Executive Committee called a special meeting Wednesday, June 22nd, 10:00-11:00 a.m. to discuss the items detailed in the Library Board's letter.*)

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, July 28, 3:30 p.m. at John F. Germany Public Library.

Nominating Committee

The Nominating Committee (Michael Keller, Kay O'Rourke and Alma Hires) met on June 21, 2011. As committee chair, Mr. Keller reported that the following members were nominated to serve as Library Board officers:

Chair—Robert Argus
Vice Chair—Jim Johnson
Secretary—Cori Toler

The slate of nominees will be presented to the Library Board on July 28 meeting. At that time, the floor will be open for further nominations and the election of officers will take place.

The Library Board received an update on the procurement for the new integrated library system (ILS).

The meeting was adjourned at 5:45 p.m.