

MINUTES
LAW LIBRARY ADVISORS' MEETING
August 22, 2024

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors (“Advisors”) met on Thursday, August 22, 2024, at 12:00 pm in the Norma J. Wise Room at the Law Library 701 E. Twiggs Street. The Advisors present were James Schmidt, Esq., the Honorable Christopher Nash, Susan Miles Whitaker, Esq., and Matthew F. Hall. Also, in attendance via TEAMS, Ms. Jane Rose, along with Lisa Wagner, Jessica Rehbaum.

James Schmidt, as Chair, opened the meeting at 12:11 p.m. and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors’ Meetings dated May 28, 2024

The Advisors reviewed the Minutes of the meeting of May 28 and approved as written with no changes. Motion to approve was made by Ms. Whitaker and seconded by Judge Nash to accept the minutes as presented. Passed unanimously.

James Schmidt verified that the quorum was met.

Law Library Manager’s Report

- a. *Statistics Overview* – Jessica Rehbaum presented the Manager’s Report updating the Advisors on the July 2023 and July 2024 statistics. Fiscal year monthly stats and latest materials budget report were also discussed.
- b. *Projects Completed or in Motion-*
 1. There is still no traction for the Lexis Nexis contract we are trying to get signed. The library is now working to get some titles via Amazon and similar titles from West. There are some titles that are only available via Lexis Nexis that we will still pursue.
 2. The Law Library cataloged and processed 999 volumes of the Southern Reporter 2d and long with over 200 volumes of Southern Reporter.
- c. *New Projects or Highlights*
 1. Video Tutorials- The Law Library has posted Part 1 of our new video tutorial series on the library website via HCPLC’s YouTube channel. Parts 3 and 4 will be posted soon. Part 2 is still being created.

Old Business

- a. There was no old business.

New Business

- a) Mr. Hall presented the idea to investigate submitting to the Board of County Commissioners a proposal to allow the Law Advisors to meet remotely via Zoom or TEAMS rather than in person to allow quorum. Mr. Schmidt suggested that this be added to the New Business for the next November 13 meeting.

There being no further items to discuss, the meeting was adjourned at 12:31 p.m. Motion to adjourn was made by Judge Nash and seconded by Ms. Whitaker.

The next meeting of the Law Library Advisors will be held on Wednesday, November 13, 2024, at 12:00 p.m. at the Norma J. Wise Room of the Law Library.

Jessica Rehbaum
Ex Officio Secretary to the Law Library Advisors