

MINUTES
LAW LIBRARY ADVISORS' MEETING
May 25, 2022

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors (“Advisors”) met on Wednesday, May 25, 2022, at 12:00pm in the Law Library 701 E. Twiggs Street. The Advisors present were Judge Christopher Nash, James Schmidt, Esq., Paige Greenlee, Esq., and Susan Miles Whitaker. Also, in attendance were Jane Rose (via Teams), Lisa Wagner and Norma Wise.

James Schmidt, as Chair, opened the meeting at 12:10 pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors’ Meetings dated November 18, 2021 and February 25, 2022.

The Advisors reviewed the Minutes of the meeting of November 18, 2021 and approved as written with no changes. Motion by Paige Greenlee and seconded by Susan Miles Whitaker to accept the minutes as presented. Passed unanimously.

The Advisors reviewed the Minutes of the meeting of February 25, 2022 and approved as written with no changes. Motion by Judge Nash and seconded by Susan Miles Whitaker to accept the minutes as presented. Passed unanimously.

Law Library Manager’s Report

- a. *Statistics Overview* - Norma Wise presented the Manager’s Report updating the Advisors on April 2021 and April 2022. The numbers are increasing, but still less than pre-pandemic levels. Judge Nash commented our numbers may be down due to the fact that there are less people in the courthouse due to less in-person Hearings. Judge Nash believes this may be the new normal.
- b. *Budget-Expenditure Review* - The Law Library’s April budget was reviewed by Ms. Wise from a report prepared by Carissa McQuay, Library Services Fiscal staff member. The Law Library is running right on budget, and there were no questions nor comments.

Old Business

- a. Motion to Amend the By-Laws Regarding Changing the Law Library Advisors’ Meetings from Bi-Monthly to Quarterly – First notification of a change to the Law Library Advisors’ By-Law Rule 14. REGULAR MEETINGS. Regular meetings of the Advisors shall be held ~~bi-monthly~~ quarterly at a time to be set and a place to be selected by the Advisors.

The Advisors originally made this change on February 26, 2020, but it was not properly noticed. A brief discussion was held before a motion by Judge Nash and seconded by Susan Miles Whitaker was passed unanimously to amend By-Law Rule #14 meetings to be held quarterly instead of bi-monthly

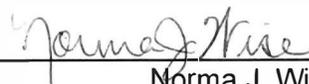
- b. Norma Wise's Retirement – James Schmidt prepared a draft letter he proposed sending to Andrew Breidenbaugh and the Library Board indicating the Law Library Advisors' willingness to help in the hiring of a replacement and listing their ideas for the qualifications they would like the candidate to have. This letter was reviewed by the Advisors and all agreed it contained what they would seek in a successor. Other than a couple of minor changes to correct typographical errors, the letter was sent to Mr. Breidenbaugh on June 2, 2022.
- c. Paige Greenlee, Esq. Last Meeting – The make-up of the Law Library Advisors is "The Law Library Advisors shall consist of a County or Circuit Court Judge appointed by the Chief Judge of the 13th Judicial Circuit, a Director of the Hillsborough County Bar Association appointed by the Hillsborough County Bar Association and a member of the Solo/Small Firm Section of the Hillsborough County Bar Association President, and a representative of Bay Area Legal Services, Inc." Since Ms. Greenlee is not now a Director of the HCBA a new director must be appointed. Paige will make the leadership of the HCBA aware of making a new appointment.

New Business

An Executive Session was held, and Norma Wise was asked to leave the meeting.

There being no further items to discuss, the meeting was adjourned at 1:20 pm.

The next meeting of the Law Library Advisors will be held on Wednesday, August 24, 2022, at 12:00pm at the Law Library.



Norma J. Wise

Ex Officio Secretary to the Law Library Advisors