MINUTES
LAW LIBRARY ADVISORS' MEETING
May 25, 2021

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Tuesday, May 25, 2021, at 12:30 p.m. in the Law Library 701 E. Twiggs Street. The Advisors present were Judge Christopher Nash, James Schmidt, Esq., and Susan Miles Whitaker, Esq. Also in attendance were Lisa Wagner and Norma Wise.

James Schmidt, as Chair, opened the meeting at 12:35 pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors' Meeting dated March 16, 2021.

The Minutes of the meeting of the Law Library Advisors were reviewed. There being no discussion on these Minutes, Judge Nash moved and James Schmidt seconded the motion to accept the Minutes as presented. The motion was passed unanimously.

Law Library Manager's Report

a. *Statistics Overview* - Norma Wise presented the Manager's Report updating the Advisors on comparison of the April 2020 and April, 2021.

b. *Budget-Expenditure Review* - The Law Library's first eight months of FY21's Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold, Library Services Fiscal staff member. The expenditures are well within our budgetary allowance, and all is well with the law library's finances.

Old Business

a. Susan Miles Whitaker was not in attendance at the previous meeting when Judge Nash, James Schmidt and Paige Greenlee confirmed their appointments to the Advisors. Susan Miles Whitaker confirmed she had checked with her appointing authority and will be the representative for Bay Area Legal Services for 2021.

New Business

    a. James Schmidt requested that Norma Wise's retirement be included on each agenda until her retirement on August 31, 2022.

There being no further items to discuss, the meeting was adjourned at 12:55pm.

The next meeting of the Law Library Advisors will be held on Thursday, August 26, 2021, at 12:00pm at the Law Library.

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Norma J. Wise
Ex Officio Secretary to the Law Library Advisors